

DATA CORRECTION FORM



SURNAME																				
FIRST NAME																				
PENCOM PIN																				
EMAIL																				

IMPORTANT INSTRUCTION: Please complete ONLY the fields to be corrected in 1-4 below

1. CHANGE OF PERSONAL INFORMATION

(a) Surname																				
(b) First Name																				
(c) Middle Name																				
(d) Title																				
(e) Gender																				
(f) Designation																				
(g) Telephone Number																				
(h) Date of Birth																				
(i) Marital Status																				
(j) Email																				

2. CHANGE OF ADDRESS

(a) Postal / Home Address																				
(b) Local Govt Area																				

3. CHANGE OF EMPLOYER

(a) Name of Organisation																				
(b) Address of Organisation																				
(c) RC (If Known)																				
(d) Local Govt Area																				
(e) File/ID/Service Number																				
(f) Organisation Phone																				

4. CHANGE OF NEXT OF KIN

(a) Surname																				
(b) First Name																				
(c) Title																				
(d) Marital Status																				
(e) Relationship																				
(f) Email																				
(g) Phone																				

5. SIGNATURE & DATE

SIGNATURE																				
DATE																				

FOR OFFICIAL USE

CSR/Sales Agent

Complex Queries

Fund Admin/Head Fund Admin.....

Head Customer Service

Note: "It is dangerous to disclose either your PENCOM PIN or RSA access password to anybody or give us (your PFA) someone else's telephone number as your contact number. Doing any of these could lead to disclosure of your confidential information to unauthorized persons. Leadway Pensure PFA will not be liable for any damages that may arise from such acts".