

Friday, July 22, 2011

We are a fast growing organisation with specialization in Pension Fund Administration. Due to our rapid expansion, we are seeking smart, intelligent and dedicated individuals to join our team

ROLE: HEAD OF INFORMATION TECHNOLOGY
To develop and maintain a structured environment that will facilitate the development and ongoing maintenance of IT within the Company.
Responsibilities <ul style="list-style-type: none">• Responsible for designing, implementing and maintaining computing solutions that give the company a competitive edge.• Responsible for designing, implementing and maintaining security infrastructure solutions that protect the company assets.• Responsible for developing, implementing and maintaining policies and procedures to support IT Service Level Management, IT Financial Management, IT Service Continuity Management, IT Change Management and IT Configuration Management.• Responsible for developing, maintaining a change control procedures for the company's digital assets.• Responsible for the day to day management of the "IT revenue" and capital budgets.• Responsible for proposing to C.O.O, IT capital and revenue budget requirements.• Responsible for preparing budget forecasts in accordance with Finance requirements.• Required to manage the IT Department team in providing a comprehensive, co-ordinated and integrated IT Service Management to the Operations department and the Company as a whole.
PERSON SPECIFICATION <ul style="list-style-type: none">• A minimum of a bachelor's degree in Computer Science, Engineering or any of the numerate sciences.• Substantial experience in a highly automated computing preferably a regulated environment.(Minimum of 10 years)• ITIL qualification• Demonstrable IT Security awareness• Demonstrable knowledge of and experience with high performance system configurations• Good organisational skills.

- Ability to work on own initiative and as part of a team.
- Ability to keep up to date with technological advances.
- Previous IT management experience.
- Understanding of performance management systems.

COMPETENCY PROFILE

- Building and Managing Relationships
- Developing Others
- Leadership
- Planning and Organising
- Service Orientation
- Team Spirit

If you meet the above specification, please send an updated CV to the advertiser's email at Hr-recruitment@leadway-pensure.com within two weeks of this publication.

Note that only candidates who meet these requirements will be shortlisted.